

Town of Chebeague Island
Minutes of the Regular meeting of the Board of Selectmen
Wednesday, February 11th, 2009 @7:00PM
Chebeague Island Hall & Community Center

Present: Mark Dyer, Donna Damon, Herb Maine, Chris Rich & Scott Seaver.

Absent: Leon Hamilton.

1. Meeting called to order at 7:04PM.

2. Approval of minutes from meeting of January 14th, 2009:

Herb Maine and Donna Damon had corrections in Section 7.1, page four.

Herb Maine moved except minutes with amendments.

Chris Rich seconded.

Vote: Unanimous.

3. Approval of Warrant 09-2009:

Herb Maine moved to accept Warrant 09-2009 in the amount of \$45,645.51

Donna Damon, seconded.

Discussion: Donna Damon asked about the payment to Dianne Calder of \$300 for Superintendent of the Cemetery. Ken Hamilton advised that when we were still under the Town of Cumberland, Dianne held a similar job title. Donna asked if we ever authorized salaries? Asked that the minutes be checked to find this out.

Donna Damon asked about the web site charges. Susan explained that all departments shared in the cost.

Donna Damon asked about the charge for freight for Bill St. Cyr. She asked if Public Works could pick up freight.

Herb Maine asked that Scott give the Selectmen a current budget for sand and salt. Also, include barging costs.

Donna Damon asked why so many things are being paid prior to the warrant. Herb Maine has same concerns. Herb advised he will speak to Scott.

Vote: Three in favor (Dyer, Maine, Rich & Damon), one opposed.

4. Town Administrator Report:

No report as Scott is on vacation.

5. Public Comment:

Ken Hamilton asked to present a proposal for additional floats at the Stone Pier for the Coastal Waters Commission.

Ken asked that the Commission have a slot on the next regular meeting agenda.

Paul Belesca stated that it is a swapping of equipment to make more room.

Doug Ross asked for time to discuss the Public Safety Building having an energy audit. We qualify for a free audit from the State. The building needs improvements and a professional audit will give us good information.

Mark Dyer asked if Scott had talked to the same people that did the school. Doug did not know, but probably not.

Herb Maine advised that the private contractor did a good job at the school. If he remembered correctly it was approximately \$200.

Donna Damon asked if we need to wait for budget. Doug Ross stated he didn't think so, but will check with Scott.

Donna Damon advised that we should move on this as soon as possible.

Herb Maine stated he felt this should be done while it's cold out side.

Donna Damon asked if we should authorize Doug to call Scott.

Donna Damon moved to authorize Doug Ross to handle energy audit for the Public Safety Building.

Herb Maine, seconded.

Vote: Unanimous.

6. New Business:

6.1 To have the Selectmen set a date for a Budget Workshop.

Herb Maine stated that he had spoken with Scott and discussed that this will be the first public presentation. Scott advised that he will be ready March 1st with a new packet for Selectmen.

Herb Maine moved to set to two budget workshops. One on February 25th and one March 4th.

Donna Damon asked what we envisioned the workshop to be. Will we be able to ask questions of the staff? I think we need more time before the presentation.

Herb Maine advised that we can use power point. Everyone will receive a copy of the budget.

Mark Dyer asked if Scott would be sending an operational budget before February 25th.

Herb Maine stated he would like it no later than February 20th so the Selectmen have time to review it.

Herb Maine moved to set two budget workshop dates:

February 25th, 2009 at 7PM at the Island Hall

March 4th, 2009 @ 7:00PM at the Island Hall

Agenda's to be set by the Chair.

Chris Rich seconded.

Discussion, none.

Vote: Unanimous.

6.2 To have the Selectmen set a date for a Workshop to hear from Committees and/or Commissions.

Donna Damon advised that this is to set goals. The Committees and Commissions need to come back to the Board and let us know how they are doing. Let's look at the third week in March. Do they have needs or goals? They need to know its budget time.

Donna Damon stated that we need to talk with them about receiving minutes and postings of meetings. Maybe we need to create liaison and know what they are doing.

Herb Maine stated that we need to handle context of budget in the next two meetings. Remember they are advisory. Maybe we should get a mission statement.

Mark asked Donna if a letter to Committees and/or Commissions would help. Donna stated, yes.

Herb Maine stated that we should still set dates tentatively for April 1st, 2009.

Donna Damon moved to set April 1st. to meet with Committees and/or Commissions. To have letters sent to all Chairs.

Herb Maine, seconded.

Vote: Unanimous.

6.3 To have the Selectmen hear a report from the Harbormaster in regard to a DEP grant program.

Claire Ross stated that she will not do a presentation on this subject as Coastal Waters Commission on February 5th, 2009 voted not to bring this grant forward to the Selectmen. She has forwarded information to Selectmen.

6.4 To have the Selectmen receive an update from the Shellfish Warden concerning recent shellfish closures by DMR and the status of the twelve year shoreline survey.

This survey is required by the Federal Shellfish Sanitation program. It requires that a twelve (12) year study be done. DMR physically walks properties and shoreline. This is to make sure that drainage systems are working. This is a requirement mandated by the Federal & State Government. Donna Damon asked Claire what the last survey date was. Claire stated she does not have that information, but she was advised by DMR that the survey has to be done this spring.

Claire stated that they intended to close down all harvest areas, but in working with DMR and explaining that we have commercial harvesters they agreed to leave Johnson Cove (the Cricks) and the Bar open to harvesting. Once again Claire stressed that this is Federal & State mandated. The Town did not close harvest areas.

Donna Damon asked if the bar was closed. Claire advised, no just the entrance. Donna asked if there was a marker. Claire advised, no.

Donna Damon asked if Indian Cove was closed. Claire stated, yes. This is under the Town's conservation closure and is not reflected on this notice. Donna asked if this was on the web. Because it looks like this cove is open.

Claire stated that there are signs for the conservation closure.

6.4 Continued – Shellfish discussion:

Donna Damon asked if the area by Maglio's is closed. Claire stated, it is not closed on the DMR Notice.

Leon Hamilton asked who our new DMR contact is.

Claire Ross advised that now Don Card has retired, Ron Aho is our new DMR Area Biologist.

Mark Dyer asked who will do the survey. Claire advised that Amy Fitzpatrick will along with other biologists and that DMR has asked for the Shellfish Warden to assist.

Herb Maine asked if Central Maine Power maintains lighting at Chandlers Wharf

Claire advised it is the responsibility of the Town. We are locating the bulbs for the lights; she advised that other Town's have changed to a different type of light due to this problem.

Ken Hamilton spoke of an individual that had gray water going overboard. When the survey was done they made him fill out a form and made him put in a tank. If they go around the island and find problems the property owners should be advised or notified that this survey is going on.

Mark Dyer asked Claire if she will be involved in the survey? Claire stated that DMR has asked for help with the survey and transportation, especially to outer islands.

Donna Damon asked that people are made aware and understand what is going to take place. We should put it in the calendar, on the web site and maybe a press release. Claire agreed and will make sure this is posted.

6.5 To have the Selectmen hear a report from the Public Safety Task Force.

Doug Ross advised that the Cumberland County Sheriffs Department is will to work with us and know we have some obstacles to overcome. This meeting gave us a good idea of what to expect. Captain Davis appears to be very proactive.

Donna Damon stated that she had read the report and it's very good. She does feel that sharing with Long Island would be difficult.

Doug Ross suggested we have the Town Administrator have a conversation with the Town of Yarmouth or other towns in combing positions.

Mark Dyer asked is there were any more directives tonight?

Herb Maine stated we need consistency, seems to be committed with the same kind of individual. Area we getting the coverage we need?

Doug Ross asked do we want more coverage during the off season.

Herb Maine suggested asking the Task Force to draft a policy stating how Town employees are contacted and when. We need to make sure we are all on the same page. Herb discussed a letter from Cumberland County to the residents of Chebeague.

Herb Maine advised that Doug has been working on this and we appreciate all the work he has done.

Ken Hamilton stated that some law enforcement officers are getting laid off. Does this benefit us?

Doug Ross stated he didn't think so due to the training and standards.

Herb Maine suggested covering us with reserve officers, but they do not do that now.

Mark Dyer thanked everyone for all their work.

7. Old Business:

7.1 To have Selectmen discuss and possibly act on advertising for candidates for four (4) Town committees.

Donna Damon advised that the Town should advertise for these committees. She stated that two (2) of them are totally advisory (Health & Land Conservation).

Herb Maine stated that we need a tax acquired land committee only when needed.

Donna Damon stated we need to deal with paper roads.

Herb Maine stated at this point we have a lot of town properties. Will Land & Conservation look at these properties and advise the Town? Donna Damon advised, yes.

Donna Damon stated that the Health Committee will look at health issues for the Town.

Herb Maine stated that the Assessment Review should be combined with the Adjustment & Appeals Committee.

Donna Damon stated if we do not have this type of a committee the Selectmen become the review board.

Donna Damon suggested calling MMA.

7.1 Continued:

Donna Damon moved to advertise for members for: Land & Conservation and Health Committee. Minimum of five on each committee.

Chris Rich seconded.

Discussion: Mark Dyer as what the process of choosing individual would be and if we will be asking them to help us with a charge? Donna Damon stated that the charge for the acquired property was in the policy voted at Town Meeting.

Donna Damon asked that this be put in the March calendar and on the web. Individuals need to respond by march 15th. She asked to call John Holt and see if it could be in the calendar on colored paper.

Herb Maine asked if committees will have staggered terms. Donna stated, yes.

Vote: Unanimous.

7.2 To set a date for a workshop for discussion on Selectmen Operating Guidelines.

Mark Dyer suggested sometime in March.

Donna Damon moved to set the date tentatively for April 15th, 2009.

Herb Maine, seconded.

Vote: Unanimous.

8. New non-agenda items to be presented by the Selectmen.

Donna Damon asked for an Executive Session to discuss personnel issues.

Mark Dyer advised he will call Scott Seaver.

Survey by the Comprehensive Plan due by February 12th.

Donna Doman asked about tax bill mailings. Susan Campbell advised that the Town will not be mailing out tax bills for the March 2009 payment. We have a double coupon bill system. It will be on the web site and in the calendar. Also, it is posted at all posting sites.

Donna Damon suggested we work on getting records transferred from Cumberland to the Island.

Donna Damon suggested a workshop late spring in regard to: 1. Designated mooring areas, 2. Having the Coast Guard and Army Corp back as we need more information.

Donna Damon asked that the Town look into a donation to the Hall that is not through the Library. We use this building for numerous meetings. It's always set up, clean and warm.

9. Adjourn meeting.

Herb Maine moved to adjourn meeting.

Chris Rich seconded.

Vote: Unanimous.

Meeting adjourned at 9:00PM

Respectfully submitted by Susan Campbell, Town Clerk.