

Town of Chebeague Island
Minutes of the Board of Selectmen Meeting
Wednesday, May 9th, 2012

Present: David Hill, John Martin, Chris Rich, Herb Maine, Mary Holt & Eric Dyer

1. Meeting called to order at 6:00PM.

David Hill: Made the request the discussion of the use of property at Sunset landing be tabled until the June 13th meeting.

Board is agreement due to the number of items on the agenda.

2. Town Administrator & Treasurers Reports.

Eric Dyer spoke on the following in the Administrators report:

- Energy Efficiency Grant
- FEMA Project
- Budget
- Personnel
- Town Meeting

Eric Dyer spoke on the following in the Treasurers report.

- Check Reconciliation
- Financial Management
- MDOT Reimbursement
- Income
- Expenses
- **Herb Maine: Motion to allocate \$5,000 from account #3160 to supplement Legal Services.**
Mary Holt: Second.
Vote: Unanimous.

3. Public Comment.

Mark Dyer: Asked if Mr. Mailman would be the Sherriff this season.

Eric Dyer: Yes.

Pat St. Cyr: Asked Will the roads be mowed and sweep this summer?

Eric Dyer: Yes.

4. Committee Reports.

None

5. Appointments.

To have the Board of Selectmen appoint an Interim Municipal Clerk & Tax Collector.

Herb Maine: Motion to appoint Cheryl Buxbaum as Interim Clerk & Tax Collector.

Mary Holt: Second.

Vote: Four (4) in favor with One (1) Opposed.

6. Old Business.
 - 6.A To have the Selectmen discuss and possibly act on a fifth draft of the FY 13 Line Item Budget. The Board of Selectmen approved the draft with amendments be moved to Town Meeting.
 - 6.B To have the Selectmen discuss and possibly act on a second reading of the Disbursement Ordinance.
Mary Holt: Motion to except the Disbursement Ordinance and move it to Town Meeting.
Chris Rich: Second.
Vote: Unanimous.
7. New Business.

To have the Selectmen discuss and possibly act on the following items:

 - 7.A The development of the June 9th, 2012 Town Meeting Warrant.
Herb Maine: Stated that he and Eric Dyer are working on the warrant and will have it done for the May 23rd meeting.
 - 7.B Changes to the Office Hours.
Eric Dyer: Due to the changes in staff the request of office to be Monday 9 to 5 and Thursday Noon to 8.
John Martin: Motion to approve requested office hours.
Mary Holt: Second.
Vote: Unanimous.
 - 7.C A hiring process for a full-time Municipal Clerk and Tax Collector.
Mary Holt: Stated that she and Eric Dyer are working on the process and will have something ready for May 25th.
 - 7.D A hiring process for a part-time Deputy Clerk/Office Assistant.
Mary Holt: Stated that she and Eric Dyer are working on the process and will have something ready for May 25th.
 - 7.E The disposition of Municipal Health Inspections as a result of changes in State Law.
A discuss was had on the new laws the Health Inspector have to deal with and how it will impact the island business. Her Maine stated that we need to talk with other Towns and possibly the State.
 - 7.F Use of Town property at Sunset Landing.
Tabled until the June 2012 meeting.
8. Non-Agenda items to be presented by Selectmen.
Herb Maine: Spoke on the Financial Plan. He and Eric will bring a policy on Journal Adjustments to the meeting of May 23rd.
9. Approval of prior minute.
Herb Maine: Motion to approve Minutes of April 11th & April 25th as presented.
John Martin: Second.
Vote: Unanimous.
10. Approval of Expense Warrant.
Herb Maine: Motion to approve Expense Warrant in the amount of \$13,752.34 dated 5/08/12.
Mary Holt: Second.
Vote: Unanimous.

Ernie Burgess: Asked about the Handi-cap parking spot on the end of the wharf. At the last meeting it was voted on that it would be removed. Has anything been done?

David Hill: Stated that direction was given to the Town Administrator to look into it and come back to the Board with a recommendation. We have not received a recommendation at this point.

11. Adjourn.

Herb Maine: Motion to adjourn at 9:13PM.

Chris Rich: Second.

Vote: Unanimous.

Respectfully submitted by Susan Campbell, Town Clerk.