

Town of Chebeague Island
Minutes of Public Hearing &
Minutes of Regular Selectmen's Meeting
April 11th, 2012
6:00PM at the Island Hall

Absent: Eric Dyer

Present: David Hill, John Martin, Chris Rich, Mary Holt & Herb Maine.

PUBLIC HEARING

1. Public Hearing called to order at 6:00PM.
2. To have the Selectmen hold a Public Hearing to discuss Liquor License Applications for the following:
 - Slow Belle Café
 - Chebeague Island Inn
 - Chebeague Transportation Companies vessel Pied Piper

John Martin: Motion to approve liquor license applications as presented.

Mary Holt: Second

Vote: Unanimous.

Herb Maine: Motion to adjourn Public Hearing at 6:07PM.

Mary Holt: Second.

Vote: Unanimous.

REGULAR MEETING OF THE BOARD OF SELECTMEN

1. Meeting called to order at 6:07PM.
2. Town Administrator Report.

David Hill: Advised the public that due to Eric Dyer's absence no Town Administrator report was available.
David Hill: Spoke on the following:

 - Fiscal Year 2011 Audit is complete
 - Check reconciliation process being done by Sabasteanski Associates is continuing.
 - Advised the public there was a copy available for review.
 - Expenses in the Legal Budget Line are over budget.

Herb Maine: Motion to allocate \$4,000 out of Contingency to supplement legal services.
John Martin: Second.
Vote: Unanimous.
3. Public comment.

Cecil Doughty: Asked when the FEMA work would be done on Deer Point.
David Hill: Stated that he was not sure, but would have Eric let him know.
Ernie Burgess: Asked if a Town Official can work against an ordinance? The Handi-cap spot at the end of the Stone Wharf is against the ordinance. Can the Selectmen take action? He stated that trailers and trucks loaded with traps need the room at the end of the wharf.
David Hill: We will refer this to Coastal Waters Commission.
David Stevens: I do not feel that this is a Coastal Waters Commission item. The parking item was pulled out of the ordinance and put under the Selectmen.
Ernie Burgess: I would also like to see signs on the end of the wharf stating no parking
John Martin: I will talk to Eric and see about the signs.
4. Committee Reports.

None.

5. Old Business.
 - 5.A To have the Selectmen discuss a fourth draft of the FY 2013 Line Item Budget, including a discussion of the School Budget with the Superintendent and School Board.
Deb Bowman spoke for the Library. She stated that they are asking for a Stipend of \$50,500 and \$1,500 for the Complex Maintenance Fund.
Alton (Bump) Hadley spoke on the School Budget and advised that it is down slightly.
 - 5.B To have the Selectmen discuss and possibly act on the 2012 Law Enforcement Contracts.
Herb Maine: Motion to authorize the Chairman to sign the agreement with Cumberland County Sheriff Department.
John Martin: Second.
Vote: Unanimous.
 - 5.C To have the Board of Selectmen discuss and possibly act on a proposal for brush chipping services.
Herb Maine: Motion to authorize the Town Administrator to expend up to \$15,000 for brush chipping services with the approval of the Chairman.
John Martin: Second.
Vote: Unanimous.
 - 5.D To have the Selectmen discuss and possibly act on the issue of Riparian Moorings.
David Hill: Asked the Board if they wanted to revisit this item.
Mary Holt: Stated that this item should not be revisited or decisions made rescinded.
6. New Business.

To have the Selectmen discuss and possibly act on the following items:

 - 6.A A monitoring contract with Seacoast Security.
Herb Maine: Motion to authorize the Chairman to sign an agreement with Seacoast Security and direct the Town Administrator to pay for item out of Building Maintenance for Public Works and Fire Department.
Mary Holt: Second.
Vote: Unanimous.
 - 6.B A contract with the Animal Refuge League.
Herb Maine: Motion to authorize the Chairman to sign a contract with the Animal Refuge League as presented and to direct the Town Administrator to use account #3290.
Mary Holt: Second.
Vote: Unanimous.
 - 6.C A revised office schedule.
Mary Holt: Motion to table this item.
Herb Maine: Second.
Vote: Unanimous.
 - 6.D A CPA services agreement with Maura Halkiotis.
Herb Maine: Motion to approve \$1,000 from Contingency to hire Maura Halkiotis to perform an initial assessment of the town financial practices and develop a written plan to address the five (5) items in her letter and assist in developing a job description for a Bookkeeper.
Mary Holt: Second.
Vote: Unanimous.
 - 6.E A hiring process for a part-time Bookkeeper.
Herb Maine: Motion to move ahead on hiring process for Bookkeeper.
Mary Holt: Advised that she will be working on a hiring process, advertisement, and job description with Town Administrator.
John Martin: Second.
Vote: Unanimous.
 - 6.F A hiring process for a part-time Public Service Employee.
Mary Holt: Advised that she will be working on this hiring process with the Town Administrator.
Herb Maine: Motion to move forward with the hiring process as recommended by the Town Administrator.
Chris Rich: Second.
Vote: Unanimous.

6.G Liquor Licenses for the businesses identified during the Public Hearing.
Completed under Public Hearing.

6.H A memo from the Cemetery Committee.

John Martin: Motion to approve Jill Tremblay to proceed on the mapping of the Cemetery. This will be paid for out of the GIS Grant money for mapping within the town.

Mary Holt: Second.

Vote: Unanimous.

Beth Howe: Handed out a revised set of rules for the Cemetery for the Selectmen to review.

David Hill: This should be an April 2012 agenda item.

Beth Howe: Discussed having the land behind the Cemetery surveyed and possibly conveyed or sold by the Town to the Cemetery.

7. Non-agenda items to be presented by the Selectmen.

Herb Maine: Passed out a draft of the revised Shellfish Ordinance for the Selectmen to review.

Herb advised that it needs a possible first and second reading before Town Meeting.

8. Approval of prior minutes.

Herb Maine: Motion to approve March 14th & March 28th minutes as written.

Mary Holt: Second.

Vote: unanimous.

9. Approval of Expense Warrant.

Herb Maine: Motion to approve Expense Warrant dated 4/06/12 in the amount of \$86,516.59

John Martin: Second.

Vote: Unanimous.

*Note: Aaron Rugh spoke his concerns and opinion on the Riparian Mooring issue.

10. Adjourn.

Herb Maine: Motion to adjourn at 9:40PM

John Martin: Second.

Vote: Unanimous.

Respectfully submitted by Susan Campbell, Town Clerk.

