

Town of Chebeague Island
Minutes of the Board of Selectmen Meeting
Wednesday, March 14, 2012

Present: David Hill, Chris Rich, Mary Holt, Herb Maine & Eric Dyer.

Absent: John Martin

1. Meeting called to order at 6:02PM.
2. Public comment.
None

David Hill: Item 6.A will be taken out of order at this time if Board is in agreement.
All present Board members in agreement.

6.A To have the Selectmen discuss and possibly act on recommended changes to financial management practices.

Herb Maine – Motion to hold Workshop March 21st, 2012 at 6PM at the Hall dedicated to the disbursement process.

Mary Holt: Second

Vote: Unanimous.

3. Town Administrator & Treasurer's Reports.

Eric Dyer spoke on the following:

- Energy Efficient Grant
- FEMA Grant (Hazardous Tree Removal)
- Brush Chipping
- Budget
- Personnel
- Public Services
- Roads

Treasury Report:

Eric Dyer spoke on the following:

- Capital Account Reconciliation
- Check Book Reconciliation

Mary Holt: Motion – to support Sabasteanski & Associates services to support the check reconciliation process.

Chris Rich: Second.

Vote: Three (3) in favor with One (1) Opposed.

4. Committee Reports.

None.

5. Old Business.

5.A To have the Harbormaster discuss progress with the dredging process.

Ron Tozier spoke on the following:

Maintenance dredging.

Federal Government feasibility study

Discussion with Army Corp of Engineers

Maine Coast Grant Program

Mary Holt : Motion to authorize Harbormaster to apply for the Maine Coast Grant Program.

Herb Maine: Second.

Vote: Unanimous.

5.B To have the Selectmen discuss a third draft of the FY2013 Line Item Budget.

Herb Maine: Motion to refer the Harbormaster/Shellfish Warden hours and budget to the Coastal Waters Commission for review of document.

Mary Holt: Second.

Vote: Unanimous.

5.C To have the Selectmen discuss and possibly act on the selection of an individual or firm for road maintenance engineering services.

Mary Holt: Motion to award Pinkham & Greer a contract for Road Engineering work with a cap of \$8,000.

Chris Rich: Second.

Discussion: Eric Dyer payment will be made from the Engineering Budget Line and the Capital Road Account.

Vote: Unanimous.

5.D To have the Selectmen discuss and possibly act on a FEMA Hazard Tree Dropping and Chipping Project extension.

Herb Maine: Motion to authorize the Town Administrator to sign change order in the amount of \$28,600.

Mary Holt: Second.

Vote: Unanimous.

Herb Maine: Motion to authorize the Town Administrator to sign letter of engagement for grant money for completion of FEMA Hazard Tree Dropping Project.

Mary Holt: Second.

Vote: Unanimous.

6. New Business.

6.A To have the Selectmen discuss and possibly act on recommended changes to financial management practices.

Taken out of order, discussed at the opening of business meeting.

6.B To have the Selectmen hear a report from the Chebeague Transportation Company regarding possible changes to their organizational structure.

Carol Sabasteanski made a presentation of the possible restructuring of the Transportation Company.

6.C To have the Selectmen discuss and possibly act on the development of a member to the Shellfish Committee.

Herb Maine: Motion to appoint Jessie Russo to the Shellfish Committee.

Mary Holt: Second.

Vote: Unanimous.

6.D To have the Selectmen discuss and possibly act on the development of a fire pond and hydrant on Cottage Road.

Herb Maine: Motion contingent of the signing of an easement and not to expend more than \$4,700 from the reserve operating accounts.

Mary Holt: Second.

Discussion: Herb Maine asked to withdraw motion.

Herb Maine: Motion to approve a Fire Department pond not to exceed \$4,700 paid for out of Reserve and Operating accounts provided that an Easement is entered into with the property owner within one week. To authorize the Town Administrator to sign easement and to approve buffer around said pond of twenty (20) feet.

Mary Holt: Second.

Vote: Unanimous.

6.E To have the Selectmen discuss and possibly act on a Fire Department Generator Grant.

Herb Maine: Motion to authorize the Chairman of the Board of Selectmen to sign an MOU with the Maine Emergency Management Agency in order to accept a grant for a Fire Department Generator in the amount of \$1,900. Grant number EMW-2011-SS-00056-S01.

6.F To have the Selectmen discuss and possibly act on a Limited Entry Program letter.

Eric Dyer advised that a letter and been signed and mailed.

6.G To have the Selectmen discuss and possibly act on the 2012 Law Enforcement Contract.

This item tabled until the April 2012 meeting.

6.H To have the Selectmen discuss and possibly act on a request to replace the stairs at Hamilton Beach, request from Anderson Landscaping.

Herb Maine: Motion to deny request to replace stairs made by Anderson Landscaping. To direct the Code Enforcement Officer to write a letter of explanation. Copy of letter will be sent to contractor and landowners on behalf of the Board of Selectmen.

Mary Holt: Second.

Vote: Unanimous.

7. Non-agenda items to be presented by Selectmen.

None.

8. Approval of prior minutes.

Herb Maine: Motion to approve minutes from Feb 8, 2012 as written.

Chris Rich: Second.

Vote: Unanimous.

9. Approval of Expense Warrant.

Herb Maine: Motion to approve Expense Warrant in the amount of \$140,847.06 dated 3/14/12.

Mary Holt: Second.

Vote: Unanimous.

Adjournment from Business portion of the meeting at 9:34PM

10. Executive Session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A).

Herb Maine: Motion to enter into executive session as referenced above at 9:35pm.

Mary Holt: Second.

Vote: Unanimous.

David Hill: Motion to exit executive session at 10:15pm.

Chris Rich: Second.

Vote: Unanimous.

Respectfully submitted by Susan Campbell, Town Clerk.