

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

townofchebeague@chebeague.net

Fax-207-846-6413

October 10, 2012 Draft Minutes

First Order of Business: David Hill called the meeting to order on Wednesday, October 10, 2012 at the Island Hall beginning at 6:02 p.m.

Selectmen Present : David Hill, Donna Damon, Mary Holt, Herb Maine, Mark Dyer

Others Present: Eric Dyer, Michelle Jackson.

Second Order of Business: Approval of prior minutes.

Motion: Moved by Mark Dyer and seconded by Herb Maine that the September 13, 2012 minutes be accepted to include any suggested corrections.

4-1 opposed (Donna Damon), Motion Carried

Third Order of Business: Town Administrator & Treasurer's Reports

Town Administrator, Eric Dyer presented these reports and copies are on file at the Town Office as well as attached to these minutes.

Motion: Moved by Herb Maine seconded by Donna Damon that the Town Administrator complete a report of the paving project and present it at the November 13, 2012 Selectman meeting.

Unanimous, Motion Carried

Fourth Order of Business: Public Comment NONE

Fifth Order of Business: Committee Reports NONE

Sixth Order of Business: Old Business

To Have the Board of Selectmen:

Item 13-23: Conduct a Second Reading of a Committees Ordinance.

Motion: Moved by Herb Maine and seconded by Donna Damon that the Committee Ordinance be reformatted as a policy.

The concept of Alternate members is in question; this would then become a policy for writing Committee Ordinances. Herb Maine will take on the process and present the Committee Policy to the Selectmen at the November or December meeting.

Unanimous, Motion Carried

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Item 13-24: Adopt revisions to the Traffic and Parking Ordinance relating to fine collection.

Motion: Moved by Herb Maine and seconded by Donna Damon that the Board of Selectmen adopt the Collection of Municipal Fines and Fees Polies amended to include Transfer Station Attendant under Municipal Fees definition.

One change would be giving the current people that are currently behind a 25% break in the total of the accrued fines as a one-time 60 day amnesty period. Identify the contract period as well as the concept of settlements.

Unanimous, Motion Carried

Motion: Moved by Donna Damon seconded by Herb Maine that Town Administrator be authorized to enter into an agreement with Accounts Receivable Solutions.

Unanimous, Motion Carried

Item 13-25: Consider action on the practice of moving vehicles at the Stone Wharf.

Public Education as to how this action impacts others in the Community.

NO Action Taken

Item 13-26: Set a meeting to discuss and revise the Fees Schedule Policy and other policies.

Discussion delayed to be included with Item 13-29

Seventh Order of Business: New Business

To Have the Board of Selectmen:

Item 13-27: Consider action on a Waterborne Transportation Legislative Initiative.

Motion: Moved by Donna Damon and seconded by Mark Dyer that the Town of Chebeague give preliminary support to the concept of amending the Waterborne Transportation Legislative Initiative.

Unanimous, Motion Carried

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Item 13-28: Hear a report on the status of current and future building permits.

Motion: Moved by Donna Damon and seconded by Herb Maine that the process be kept as is and direct the CEO to provide the number of permits issued since we became a Town.

The idea of the flexibility of the average is because it is sometimes difficult to get contractors to do work on the Island. Should be considered by the Planning Board to determine how this process is working for the Town.

Unanimous, Motion Carried

Item 13-29: Set a preliminary schedule for the Fiscal Year 2014 budget process.

Motion: Moved by Donna Damon and seconded by Mary Holt that the schedule be adopted as a preliminary with adjustments as we go along.

4 -1 (Herb Maine), Motion Carried

Item 13-30: Approve the Town's participation in a MFS Volunteer Fire Assistance Grant.

Motion: Moved by Herb Maine and seconded by Donna Damon that the Town approve the grant application, amended \$138,425 down to \$98,425.

Unanimous, Motion Carried

Item 13-31: Adopt and sign a Mutual Aid MOU with the Town of Long Island.

Motion: Moved by Herb Maine and seconded by Mark Dyer that the MOU between The Town of Long Island and the Town of Chebeague be accepted as presented.

Unanimous, Motion Carried

Eighth Order of Business: Appointments

Item 13-32: To have the Board of Selectmen hold an Executive Session to discuss appointments pursuant to 1 MRSA, Section 405, subsection 6(A).

Motion: Moved by Donna Damon and seconded by Mary Holt that pursuant to 1 M.R.S.A, Section 405, subsection 6(A) the Selectmen go into executive session to discuss appointments.

Unanimous, Motion Carried. 8:10 p.m.

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Motion: Moved by Herb Maine seconded by Donna Damon and Exit Executive Session.

Unanimous, Motion Carried.

Item 13-33: To Have the Board of Selectmen appoint members to the following boards & committees:

2 three year terms on the Planning Board

2 three year terms on the Shellfish Conservation Committee

1 three year term on the Road Plan Committee

Motion: Moved by Herb Maine seconded by Donna Damon Moved to appoint Tom Calder to the Road Planning Committee for the term of 3 years.

Unanimous, Motion Carried.

Item 13-34: To Have the Board of Selectmen appoint 8 election clerks.

Motion: Moved by Donna Damon and seconded by Mark Dyer that the following be appointed as Election workers for the November 6, 2012 Election:

Democrats

Mary Holt

Cindy McNeill,

Joyce Soucheck

Beth Howe

Republicans

Jonie Robinson

Jane Harrington

Ruth Slegal

Jill Maloney

Unanimous, Motion Carried.

Motion: Moved by David Hill and seconded by Mark Dyer seconded that Michelle Jackson be appointed as the Warden.

Unanimous, Motion Carried.

Ninth Order of Business: Non-agenda items to be presented by Selectmen

Possible re-evaluate the Special Amusement Ordinance.

Possible addition to the Agenda a Correspondence section.

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Motion: Moved by Donna Damon and seconded by Mark Dyer that the hearse sleigh be put into storage.

Unanimous, Motion Carried

Tenth Order of Business: Approval of Expense Warrants

Motion: Moved by Mark Dyer and seconded by Herb Maine that the Board approve the expense warrant in the amount of \$88,016.04. The check made out to Beverly Johnson should read Chebeague Island Hall Community Center .

Unanimous, Motion Carried

Eleventh Order of Business: Adjourn meeting

The meeting was adjourned at 8:38 P.M.

Motion: Moved by Mark Dyer and seconded by Donna Damon that the meeting be adjourned.

Unanimous, Motion Carried

These Minutes respectfully Submitted by:

Michelle J. Jackson, Town Clerk