

Town of Chebeague Island  
Meeting and Workshop of the Board of Selectmen  
Wednesday, April 29, 2009 @ 6:00PM  
Chebeague Island Hall & Community Center

Present: Herb Maine, Donna Damon, Leon Hamilton, Chris Rich and Scott Seaver  
Absent: Mark Dyer

1. Meeting called to order 6:05PM.
2. Approval of Warrant #13-2009.

**Leon Hamilton – motion to approve Warrant #13 dated April 27, 2009 in the amount of \$197,564.16  
Chris Rich second.**

Discussion: Donna Damon, why are there duplicate cell phone payments. Scott advised that we paid May & June to finish out the budget. Are K.L. Jack and Hamilton's Marine the same? Scott, no one is Harbormaster and is Marine for Public Works. Did Dick Calder do the tree removal at the Cemetery? Scott, I'm not sure.

Herb Maine is the Spatial Alternatives under the Comp Plan and is this the only bill? Scott, yes.

**Vote: Unanimous.**

3. Public Comment.

None

4. Town Administrator Report.

Scott Seaver advised that a letter in regard to the complaint against the Harbormaster had been sent out to the complainant.

Scott, Karen Hamilton, Deputy Town Clerk had given her resignation as of July 28, 2009. Karen is relocating.

Scott, Proc will be on island May 13<sup>th</sup> to inspect the Stone Pier and look at Chandlers float system.

Donna Damon, would it be possible to have them look at Coleman's Cove bank? Scott, I will ask.

Scott, the new generator is hooked up and running. The old generator in the building will be relocated to the Public Works Garage.

Scott, Phil Curtis will be island and do a roads review with Herb, Mark & David.

Scott, we have received a letter asking for help from the Town in regard to the new septic system for the Island Hall.

Donna Damon, this is a community building and we use it almost every week for meetings. We need to support this.

Scott asked for some guidance. Shall we help with labor and some equipment time?

Chris Rich, yes this building is important to the community. Leon Hamilton, we have three organizations that we help out financially the best we can. Herb Maine, we need to set a precedence, we do not want to get in a habit of a crisis mode. We give the Library \$47,500 with no strings attached. If we want to compensate maybe we should switch modes and have them send a bill for meetings.

Donna Damon, Scott needs to stay in the loop. This is a community facility. Most Town's support their own facilities and it benefits everyone that lives here.

Town Administrator Report continued:

Scott, do I supply labor, equipment, gravel? If any money involved I will come back to the Board?

Claire, under the USDA any chance of loan/grant for non-profit?

Scott, not sure.

Scott, Leon has contacted Med & Marlene Bowen about renting the house. We should know in a couple of days.

## 5. Old Business.

5.1 To see if the Selectmen will appoint the members of a tax acquired property review committee.

Herb Maine asked that the School be listed on the list of properties.

The following individuals showed interest in serving on this committee:

Kenneth Hamilton

Peter Rice

Linda Carleton

Peter Olney

Donna Damon, we need to make the point that members on this committee abstain in any vote on a piece of property that a family member may be interested in. Donna also stated that there should be two Selectmen on this committee. She volunteered and so did Leon Hamilton.

**Donna Damon, motion to approve tax acquired property committee as stated.**

**Chris Rich second.**

**Vote: Unanimous.**

5.2 To hear a presentation and consider applying for an Island Fellow shared with the Chebeague Historical Society.

Donna Damon, they are welcoming applications now. They are short of funds and will have only eight fellows not the previous twelve. I feel we should do this and have this person maybe go the Cumberland Town Office and copy records.

Herb Maine, Donna is there any other costs to this? Donna, not that I am aware of.

**Leon Hamilton, motion to authorize Scott Seaver to send out letter.**

**Chris Rich second.**

**Vote: Unanimous.**

5.3 To hear a see if the Selectmen will take action to fill vacancies on the Board of Adjustment and Appeals and Planning Board.

Scott advised the we have one vacancy on each board.

**Donna Damon, motion to advertise positions with a letter of interest returned to the Clerk by May 10<sup>th</sup>.**

**Leon Hamilton second.**

**Vote: Unanimous.**

5.4 To set a date for the Town Administrators evaluation.

Herb Maine, will do this the same way as the last time? Do written reviews using the same form and hold an Executive Session to review recommendations?

Leon, I think it worked very well the last time doing exactly that process.

**Leon Hamilton – motion to hold an Executive Session to review the Town Administrator, May 2<sup>nd</sup> at 12:30PM in it's entirety at the Town Office or Fire Department meeting room.**

**Donna second.**

Town Administrators review continued:

Donna, please post tomorrow. When will we get the forms?

Donna, I think we should reconsider the date as it may not give us time to get this done.

**Leon Hamilton – amended motion to hold the Executive Session to review the Town Administrator review on Thursday, May 7<sup>th</sup> at 4:30PM at the Town Office or Fire Department meeting room.**

**Donna Damon second.**

Discussion: Leon, please make sure this date and time works for Mark.

**Vote: Unanimous.**

**Donna Damon, motion to have Chris Rich to receive and distribute copies of reviews to all the Board.**

**Leon Hamilton second.**

Discussion: Chris agreed to handle the reviews.

**Vote: Unanimous.**

Adjourn meeting:

Leon Hamilton motion to adjourn.

Chris Rich second.

Vote: Unanimous.

Respectfully submitted by Susan Campbell, Town Clerk