Town of Chebeague Island  
Regular Meeting of the Board of Selectmen  
Wednesday, August 12, 2009 @ 6:45PM  
Chebeague Island Hall & Community Center

1. Call to order @ 6:45PM.

2. To see if the Selectmen will enter Executive Session to discuss personnel matters related to position appointments pursuant to 1M.R.S.A.§ 405 (approximately fifteen minutes).  
David Hill, motion to enter into Executive Session @ 6:45PM  
Mark Dyer second.  
Vote: Unanimous.  
Mark Dyer, motion to exit Executive Session @ 7:13PM  
David Hill second.  
Vote: Unanimous.

3. Public Comment:  
Herb Maine asked for any public comment, seeing and hearing none asked to make comment.  
Herb Maine stated that Aaron Rugh is working on allowing alternative vehicles on town roads. Herb advised he had contacted MMA, but there wasn’t much information available.  
Donna Damon stressed the need for extra publicity for this subject.

Herb Maine stated that he had met with Jeff Putnam, Claire Ross and Chris Rich in regard to Chandlers Cove floats.

4. Approval of Warrant:  
Mark Dyer, motion to approve Warrant 02-10 in the amount of $169,101.09 dated 8/10/09.  
Donna Damon second.  
Vote: Unanimous.

5. Administrator’s Report.  
Scott Seaver advised the following:  
• Scott and Ralph Norwood met with abutters on Cousins Island on set back issues.  
• The need to set a date for an Abatement hearing.  
• Report of an Asian long horn beetle, contacted State they may send someone to island.  
• Paul Whites letter to property owner of cutting violation.  
• Stone Wharf project has gone out to four (4) contractors and will go in Portland Press Herald.  
• Sheriff’s Department on island Friday, July 7th. Discussion of doing training on island.  
• Letter out to Engineering firms for information on drainage issues on Fenderson Road, Capps Road and South Road. The money ($4,000) was approved at Town Meeting.

Board of Selectmen voted to table approval of minutes until the next regular meeting.
6. Old Business:

6.A To see if the Selectmen will authorize the Town Administrator to enter into the memorandum of understanding presented at this meeting with the Chebeague Transportation Company regarding the transport of public safety personnel.
   Mark Dyer, motion to accept and/or approve the Memorandum of Understanding from the Chebeague Transportation Company and authorize the Town Administrator to enter into such understanding. The Town reserves the right to revisit as deemed necessary.
   Chris Rich second.
   Vote: Unanimous.

6.B To authorize the Town Administrator to enter into a contract with the Cumberland County Communications Office for dispatch services.
   Donna Damon, motion to approve contract and authorize Town Administrator to enter into contract.
   David Hill second.
   Vote: Unanimous.

6.C To see if the Selectmen will adopt a policy to guide the documenting and adopting of procedures and policies.
   David Hill, motion to accept with amendments.
   Mark Dyer second.
   Vote: Unanimous.

6.D To see if the Selectmen will hear and accept a report from the Harbormaster regarding abandoned and unregistered moorings.
   Donna Damon, motion to accept report and follow up with the Harbormaster in one month.
   David Hill second.
   Vote: Unanimous.

6.E To see if the Selectmen will adopt a policy to manage the Town owned property adjacent to Chandler’s Cove based on an advisory committee report to the Town of Cumberland on 5/23/2005.
   David Hill, motion to have Town Administrator address maintenance issues and report back at the next regular meeting.
   Mark Dyer second.
   Vote: Unanimous.

6.F To see if the Town will appoint two Selectmen to meet representatives from the School Committee and the Chebeague Recreation Center regarding management of the Volunteer field and other potential common interests.
   Mark Dyer, motion to appoint Herb Maine & Mark Dyer to meet with the School Committee and Chebeague Recreation Center and come back to the Board of Selectmen with a recommendation.
   Donna Damon second.
   Vote: Unanimous.
6.G To see if the Selectmen will act to fill vacancies in the Town committees, boards and commissions.

David Hill asked Scott Seaver which of the committees and/or commissions are inactive due to the lack of members.
Scott Seaver, Coastal Water’s is the closest to non-functional.
Scott Seaver stated that we have a lot of committees. A community this size may not get a lot of people to serve.
You may want to think about combining some of the committees and reduce the number of members.
Herb Maine, we have five committees and/or commissions and they have anywhere from five to seven members.
Herb Maine, are we ready to act tonight?
Donna Damon, do we need an interview process?
Mark Dyer, the individual should make their intent know in writing.

Herb Maine advised the following:

- **Planning Board:**
  We have Beth Howe, Mabel Doughty, Ernie Burgess.
  We have received one written request to serve from Louise Doughty.
  **David Hill, motion to reappoint Beth Howe, Mable Doughty, Ernie Burgess and appoint Louise Doughty to the Planning Board.**
  **Chris Rich second.**
  Discussion: Donna Damon we should not have the Chair solicit for members. Mark Dyer, the Board also reserves the right to turn down nominations. Herb Maine also the right to remove.
  **Vote: Unanimous.**

- **Board of Adjustment and Appeals:**
  Donna Damon, motion to appoint Charles Hall to the Board. A call should be made to David Stevens and Milo Matrazzo to see if interested in continuing to serve.
  **David Hill second.**
  Discussion: David Hill asked that the motion be amended to read “if positive response they are reappointed to the Board”
  David Hill withdrew his second and stated new motion.
  **David Hill, motion to appoint Charles Hall to the Board. A call should be made to David Stevens and Milo Matrazzo and they should be asked if interested in continuing to serve. If a positive response is received they are reappointed to the Board.**
  **Chris Rich second.**
  **Vote: Unanimous.**

- **Coastal Water’s Commission:**
  Herb Maine: Kenneth Hamilton & James Millinger will not continue to serve.
  Herb Maine: Scott did we receive any interest in serving on the Commission?
  Scott Seaver: I receive an email from Jeff Putnam of an individual that may be interested, but nothing in writing.
  Donna Damon, nothing in writing from the individual? Scott, no.
  **David Hill, motion to table consideration of appointments until we have something in writing from individuals showing interest in serving.**
  Discussion: Donna Damon stressed the need to talk to people that are interested in serving.
  **Mark Dyer second.**
  **Vote: Unanimous.**

- **Shellfish Commission:**
  Herb Maine, David Miller & James (Brother) Ross will continue to serve.
  **David Hill, motion to reappoint David Miller & James (Brother) Ross to the Board.**
  **Mark Dyer second.**
  **Vote: Unanimous.**

- **Cemetery Committee:**
6.H To see if the Selectmen will appoint a member of the Board to represent the Town in the Maine Islands Coalition.

Mark Dyer, motion to nominate Donna Damon to represent the Town in the Maine Islands Coalition.
David Hill second.
Vote: Unanimous.

6.I To see if the Selectmen will appoint two members of the Board to represent the Town in the Joint Standing Committee with Yarmouth.

Mark Dyer, motion to appoint Donna Damon & Mark Dyer to represent the Town in the Joint Standing Committee with Yarmouth with David Hill as the CTC Representative.
Chris Rich second.
Vote: Unanimous.

6.J To see if the Selectmen will appoint a member of the Board to represent the Town in the Portland Council of Governments.

Donna Damon, motion to appoint Scott Seaver & Herb Maine to represent the Town in the Portland Council of Governments.
Mark Dyer second.
Vote: Unanimous.

Scott Seaver asked the Board to discuss and act on two non-agenda items that need to be taken care of.

1. To authorize the Town Administrator to engage engineering services in regard to drainage issues within the Town.
   David Hill, motion to authorize the Town Administrator to engage in engineering services for drainage issues on Fenderson Road, South Road and Capps Road.
   Mark Dyer second.
   Vote: Four (4) in favor with One (1) abstention (Damon).

2. To have the Board set a date for an Executive Session for a Poverty Abatement application.
   Donna Damon, motion to hold an Executive Session on August 19th @6:00PM at the Town Office.
   Mark Dyer second.
   Vote: Unanimous.

7. New Business:

David Hill asked for a joint meeting of the Board of Selectmen and the Chebeague Transportation Company. To discuss the issues of common interest, Cousins Island project, barging, communication, etc.
David Hill, motion to hold a join workshop meeting of the Board of Selectmen and the Chebeague Transportation Company on September 30th, 2009 @7:00PM at the Island Hall.
Mark Dyer second.
Vote: Unanimous.

Donna Damon, discussed the issue of the tape that was put on the speed limit signs. Also, the issue of unregistered golf carts with unlicensed drivers and that the Sheriff should bring this into compliance.

8. Adjourn:
David Hill, motion to adjourn @ 9:50PM.
Chris Rich second.
Vote: Unanimous.
Respectfully submitted by Susan Campbell, Town Clerk.