Town of Chebeague Island
Special Meeting of the Board of Selectmen
Wednesday, July 22nd, 2009 @ 6:30PM
Chebeague Island Hall & Community Center

Present: Herb Maine, Mark Dyer, David Hill, Chris Rich, Donna Damon and Scott Seaver.

1. Call to order @ 6:30PM.

2. To see if the Selectmen will enter Executive Session to discuss personnel matters related to position appointments pursuant to 1 MRSA § 405 (estimated time approximately thirty (30) minutes.
   Herb Maine, motion to enter into Executive Session @ 6:40PM
   Donna Damon second.
   Vote: Unanimous
   Herb Maine, motion to exit Executive Session @ 7:10PM
   Donna Damon second.
   Vote: Unanimous.

3. Approve Warrant:
   Donna Damon, motion to approve Warrant 18-09 in the amount of $12,453.47.
   Mark Dyer second.
   Vote: Unanimous.
   Mark Dyer, motion to approve Warrant 01-10 in the amount of $39,932.77.
   Donna Damon second.
   Discussion: Donna Damon, we are still having speed problems. I feel the Sheriff needs to patrol more. David Hill, cones are not in the middle of the road. Herb Maine, Sheriff asked that they not be put in the road. Herb Maine also stated that he had received a letter stating the same problem.
   Vote: Unanimous.

4. Administrator Report:
   Scott Seaver reported on the following:
   - Construction will start at Cousins Island on September 8th, 2009. He advised that the first and last things that will happen is the lighting. We should look at some kind of solar lights for the wharf while construction is going on.
   - Karen MacDonald from Pine Tree Waste was on Island today. She has looked at the recycling program we have and suggested we look into another compactor for recyclables. It may cost in the beginning, but eventually will show savings. Karen also will talk to someone about getting wood chips off island.
   - Committee work is under way. We have posted and sent letters to the Chairs of each Committee and/or Commission. Also, it was put in the monthly calendar. Donna Damon suggested having an Executive Session for this purpose.
   - Scott advised he had purchased a 2003 Ford Explorer for the Town. He asked the Board it’s wishes on how to dispose of the red and black Town vehicles. David Hill motion to have the Town Administrator dispose of these vehicles as he sees fit.
   Mark Dyer second.
   Vote: Unanimous.

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5. Public Comment:
   None.

6. Old Business:

   6.A To see if the Selectmen will authorize the Harbormaster to set aids to navigation at
   the Stone Wharf and the Boat Yard.
   Herb Maine advised that due to a discussion with the Harbormaster there is not need to discuss
   or act on this issue at tonight’s meeting. Herb advised that the buoy’s have been set at the Boat
   Yard with the Harbormaster’s blessings. David Hill advised that the Harbormaster has been
   working with CTC on this issue.
   Board agreed to move on to the next item of business.

   6.B To see if the Selectmen will set a date for a joint workshop with the Selectmen and
   the Coastal Waters Commission for the purpose of discussing certain aspects of the
   Coastal Waters Ordinance.
   Herb Maine discussed that he had spoken to Jeff Putman in regards to the letters sent to the
   Selectmen and due to the lapse in time it was decided to wait for a workshop. It was discussed
   that the Board may not back all items at this time.
   Donna Damon is this to due with floats?
   Mark Dyer no.
   Ken Hamilton advised that he had decided not to continue with the Coastal Waters Commission
   but would like to be able to attend the meeting in regard to the ordinance. Herb Maine advised
   Ken that these will be public meetings and would be glad to see him attend.
   Ken Hamilton discussed a Coastal Waters Commission meeting that Susan Campbell had
   attended she needs clarification on the classifications of the moorings so that the right fees are
   charges to mooring owners and taking the fees out of the ordinance so they can be changed
   without going to Town Meeting. Also, Ken advised that the Harbormaster has several items that
   need attention.
   Mark Dyer suggested holding a meeting in August.
   Herb Maine suggested maybe August 19th.
   Mark Dyer motion to hold a Selectmen’s Workshop with the Coastal Water Commission on
   August 19th, 2009 to go over parts of the Coastal Waters Ordinance.
   Chris Rich second.
   Vote: Unanimous.

   6.C To see if the Selectmen will fill Town positions whose term expired July 1, 2009 by
   appoint.
   Donna Damon motion to reappoint Susan Campbell as Tax Collector.
   Chris Rich second.
   Discussion: Donna Damon wanted to reemphasize the need for the Town Administrator to
   communicate with all the employees. We need to have really good communications between the
   employees and Town Officials.
   Vote: Four (4) in favor with One (1) abstention (Dyer).

   Donna Damon motion to reappoint Susan Campbell as Town Clerk.
   David Hill second.
   Discussion: None.
   Vote: Four (4) in favor with One (1) abstention (Dyer).
Donna Damon motion to reappoint Robert Konczal as the Town’s Assessor.
Mark Dyer second.
Discussion: None.
Vote: Unanimous.

Donna Damon motion to reappoint Paul White as Code Enforcement Officer for the Town.
David Hill second.
Discussion: None.
Vote: Unanimous.

Mark Dyer motion to reappoint Pamela Pulsifer as Animal Control Officer for the Town.
Chris Rich second.
Discussion: None.
Vote: Unanimous.

David Hill discussed the committee work and suggested it be done at the Selectmen’s regular meeting of August 12th.

6.D To see if the Selectmen will approve a sole source bid process for the proposed work at the Stone Wharf at the Southwest corner of the wharf.

Scott Seaver discussed using the designs from Cumberland to put this out to bid.
Scott Seaver discussed the benefits of having Prock Marine involved due to their knowledge of the wharf.
Donna Damon, make sure that all materials left over stay with the Town to do future projects.
Scott Seaver that has already been discussed and we have a project that can be done with the materials.
Scott Seaver we need to start the permit process and discuss this with Coastal Waters and Planning Board. Also, the pilings at Chandlers Cove will require an Army Corp of Engineering permit.
Donna Damon is there a way to fix the sink holes?
Scott Seaver, we are trying to find a solution.
David Hill does this involve the barge ramp?
Scott Seaver, yes it does but funding for that is separate.
David Hill asked about replacing poles on the easterly side of the wharf so there is something there so no one backs overboard.
Mark Dyer, we need to look at improvements at Chandlers Cove. Coastal Waters is asking for a new float and tire camel. We should discuss this when we place the pilings.
Donna Damon is there a better way to set up the float system at Chandlers?
Chris Rich advised the pilings are the best way to do that.
Ken Hamilton asked if anyone had talked to the Golf Course about the tee. Will they be putting it back after the construction or will the Town?
Scott Seaver they know about this and there is not an agreement. We will take the tee out and put it back together.
Donna Damon stated we should ask for proposal from others than Prock.
Paul Belesca stated there are other marine companies; Prock is not the only one.
David Hill asked about the granite.
Paul Belesca stated that he didn’t believe that Prock was the sole supplier of granite.
David Hill asked Paul Belesca where the other companies purchase their granite.
Paul Belesca, I do not know.
6.D Continued:

Herb Maine asked Scott about the price to go out to bid.
Scott Seaver is would be only the cost to put it out to bid process.
Donna Damon, do we own the plans?
Scott Seaver, I do not know that.
Scott Seaver stated that dealing with Prock Marine would be to update the bids we have from Cumberland. If we go out to bid it will be done formally.

**David Hill motion to instruct the Town Administrator put project for the repairs of the Southwest side of the wharf and Chandlers Cove pilings project out to bid.**

**Mark Dyer second.**

Discussion: Donna Damon asked about dates for the project. Scott advised he would have to get the packet together and then advise. Herb Maine we will leave this up to Scott. Donna asked that is be done as soon as possible.

**Vote: Unanimous.**

David Hill asked that the Board and CTC get together and asked that this be an agenda item in September.

**Miscellaneous:**

Donna Damon wanted everyone to know that the Patten’s had set up a meeting of neighbors on Saturday, July 25th at the Public Safety Building to discuss the right of way issues in the neighborhood. She will send emails out to property owners advising of the meeting along with attachments of information.

7. Adjourn:

**Mark Dyer motion to adjourn business portion of the agenda.**

**David Hill second.**

**Vote: Unanimous.**

Respectfully submitted by Susan Campbell, Town Clerk